

SWEETWATER COUNTY RECREATION BOARD

**731 "C" Street, Room 110
Rock Springs, Wyoming 82901
Phone 307.352.6623 Fax 307.352.6865**

POLICY FOR RESERVING A SWEETWATER COUNTY PARK

Rules To Be Followed For Reservations:

1. A. Reservations will be considered on a first-come, first-served basis.
 B. Due to dedication, OCI has first priority for reservations at Pioneer Trails.
2. Reservations will be granted to the public who wish to use the park as a picnic area.
3. Reservations will not be considered until a properly completed application form is received in the Sweetwater County Recreation Board's office.
4. All reservations must be received at SCORB's office, County Office Building, 731 "C" Street, Room 110, Rock Springs, WY 82901.
5. Reservations will only reserve the portion of the park requested or granted by the Board's representative.
6. Reservation period will last from 8:00 AM to 10 PM unless special arrangements have been made at the time of approval.
7. Reservations are not official until confirmed in writing by SCORB.
8. Water and electricity cannot be guaranteed due to circumstances beyond our control.
9. Pioneer Trails Picnic Grounds, Sweetwater County Picnic Grounds, Crossroads West and Reliance Park users: If your group plans on using a dunking booth in these parks, you must provide your own water for the booth. You *MUST* indicate the use of a dunking booth on the reservation form and notify this office 48 hours prior to your scheduled picnic. Failure to follow these procedures will result in your group not being allowed to use a dunking booth.
10. Reservations may be made one year in advance for Crossroads West Park pavilion, Reliance Park pavilions and Sweetwater County Picnic Grounds pavilion.

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SWEETWATER COUNTY PARK RULES

1. **NO OVERNIGHT CAMPING.**
 2. **NO UNLICENSED VEHICLES IN PARKS.**
 3. **LICENSED VEHICLES IN DESIGNATED AREAS ONLY. NO VEHICULAR TRAFFIC BEYOND TRAFFIC BARRIERS.**
 4. **NO GROUP CAN CHARGE ADMISSION TO ANY SWEETWATER COUNTY PARK.**
 5. **NO FIREARMS OR PAINT BALL GUNS IN PARK.**
 6. **THE USE AND POSSESSION OF ALCOHOL WILL BE IN ACCORDANCE WITH WYOMING LIQUOR LAW.**
 7. **WATER AND ELECTRICITY CANNOT BE GUARANTEED DUE TO CIRCUMSTANCES BEYOND OUR CONTROL.**
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**OBLIGATIONS ASSUMED BY THE PARTY
RESERVING A SWEETWATER COUNTY PARK**

1. **That members of the group follow all general rules of the park posted at the park and enclosed with the application reservation form.**
2. **That the area reserved by the party is policed for litter. Garbage is to be hauled from the picnic site to the dumpsters located at the entrance to the park. The tables, grills, and barbecue pits are left in a suitable condition for others to use by 10:00 PM.**
3. **If you find you on your arrival to the park damaged equipment or trash buildup, report it at once to our caretaker in the park and call the Board Office, 352-6623, to leave a message, so your party will not be held responsible.**
4. **If it is determined that your group is responsible for damage to the park equipment or if you did not police the park properly, your group will be required to reimburse SCORB to clean and repair the park. Your group will not be able to use the park in the future until a \$1 per person cleanup deposit is paid.**
5. **Report problems or damage to the caretaker as soon as possible.**
6. **The reservation group will be responsible to follow and uphold Wyoming State Liquor Laws while at the park.**
7. **No digging in the park, no pits.**
8. **Fire only in designated barbecue stand, and in the main pavilion barbecue pit. Must comply with Sweetwater County Fire Warden's and County Commissioners' fire regulations.**

