SWEETWATER COUNTY

Sweetwater County Recreation Board
731 C Street, Suite 110 • Rock Springs, WY 82901
(307) 922-5450 or 872-3935 / Fax: 922-5495
www.countyparks.net

APPLICATION FOR RESERVING PIONEER TRAILS PICNIC GROUNDS

Reservations accepted Memorial Day through Labor Day. Special permission needed for dunking booth; notify office immediately. Park is open dawn to dusk.

Please check pavilion to be reserved:
Main Pavilion _____
Pavilion A _____
Pavilion B _____

Name of Group or Organization: _____

Date of Requested Reservation: _____ Start Time: _____

Applicant /Contact Person: _____

Street Address: _____ City: _____ State & Zip: _____

Phone: _____ Fax: _____

Number of people in your group: _____

Remove all trash from cans and place trash bags in dumpster provided by the pavilion. Trash pickup includes: pavilion, parking lot, horseshoe pits, playground and restrooms.

Please list activities at your picnic: _____

I/We_____ of, _____release and hold harmless Sweetwater County, Sweetwater County Recreation Board, and Sweetwater County Recreation Board Employees from any liability for damages or injuries sustained while on the premises of Sweetwater County properties, by any agents, representatives, employees or myself or in my organization or association or any invitees thereof. It is further expressly understood and agreed by and between the parties hereto that the leasee shall leave the premises in as good a condition as existed in said premises at the commencement of this agreement, reasonable wear and tear excluded; and, in the event that such is not the case, the leasee agrees to stand liable for the actual damages caused by any persons attending the function for which the premises shall be confined to the use of leased premises only and all unleased areas must remain open to public use. No liability for injury to person or persons shall attach to Sweetwater County for violation of this condition and leasee agrees to abide by all Federal, State, County and City rules and regulations.

I also understand that acceptance of application should in no way be construed as a final approval; reservations are not valid until leasee has received written confirmation from the Sweetwater County Recreation Board office.

Signature: _____ Today's Date: _____

A survey will be mailed to you about one week prior to your picnic. Please complete the survey and mail to the office. The Board appreciates your suggestions and will use the information to improve the county park system.
The Sweetwater County Recreation Board does not assume responsibility for insect control or spraying. The Caretaker is not paid to clean up after your picnic. Caretakers are responsible for park maintenance and security.

Water and electricity cannot be guaranteed due to circumstances beyond our control.

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SWEETWATER COUNTY PARK RULES

1. NO OVERNIGHT CAMPING.

2. NO UNLICENSED VEHICLES IN PARKS.

3. LICENSED VEHICLES IN DESIGNATED AREAS ONLY. NO VEHICULAR TRAFFIC BEYOND TRAFFIC BARRIERS.

4. NO GROUP CAN CHARGE ADMISSION TO ANY SWEETWATER COUNTY PARK.

5. NO FIREARMS OR PAINT BALL GUNS IN PARK.

6. THE USE AND POSSESSION OF ALCOHOL WILL BE IN ACCORDANCE WITH WYOMING LIQUOR LAW.

7. WATER AND ELECTRICITY CANNOT BE GUARANTEED DUE TO CIRCUMSTANCES BEYOND OUR CONTROL.

8. NO DUNKING BOOTHS.

OBLIGATIONS ASSUMED BY THE PARTY
RESERVING A SWEETWATER COUNTY PARK

1. Members of the group follow all general rules of the park posted at the park and enclosed with the application reservation form.
2. That the area reserved by the party is policed for litter. Garbage is to be hauled from the picnic site to the dumpsters located at the entrance to the park. The tables, grills, and barbecue pits are left in a suitable condition for others to use by dusk.
3. If you find you on your arrival to the park damaged equipment or trash buildup, report it at once to our caretaker in the park and call the Board Office, 922-5450 or 872-3935, to leave a message, so your party will not be held responsible.
4. If it is determined that your group is responsible for damage to the park equipment or if you did not police the park properly, your group will be required to reimburse SCORB to clean and repair the park. Your group will not be able to use the park in the future until a $1 per person cleanup deposit is paid.
5. Report problems or damage to the caretaker as soon as possible.
6. The reservation group will be responsible to follow and uphold Wyoming State Liquor Laws while at the park.
7. No digging in the park, no pits.
8. Fire only in designated barbecue stand, and in the main pavilion barbecue pit. Must comply with Sweetwater County Fire Warden's and County Commissioners' fire regulations.

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POLICY FOR RESERVING A SWEETWATER COUNTY PARK

Rules To Be Followed For Reservations:

1. **A. Reservations will be considered on a first-come, first-served basis.**
B. Due to dedication, OCI has first priority for reservations at Pioneer Trails.

2. **Reservations will be granted to the public who wish to use the park as a picnic area.**

3. **Reservations will not be considered until a properly completed application form is received in the Sweetwater County Recreation Board's office.**

4. **All reservations must be received at SCORB's office, County Office Building, 731 "C" Street, Room 110, Rock Springs, WY 82901.**

5. **Reservations will only reserve the portion of the park requested or granted by the Board's representative.**

6. **Reservation period will last from dawn to dusk unless special arrangements have been made at the time of approval.**

7. **Reservations are not official until confirmed in writing by SCORB.**

9. **Water and electricity cannot be guaranteed due to circumstances beyond our control.**

10. **Groups wanting to use inflatable bouncers at their event must submit to the Recreation Office by the third Wednesday of each month: A written letter requesting permission to have the inflatable bouncer at their event. A certificate of insurance listing the Sweetwater County Recreation Board as an insured must be submitted with the request letter. The two documents will be considered by the Board at their regular monthly meeting the fourth Wednesday of each month, excluding December. Inflatable bouncers will not be allowed if the two documents are not made available for a regular meeting.**

11. **Reservations may be made one year in advance for Crossroads West Park pavilion, Big Sandy Park pavilion, Pioneer Trails Picnic Grounds pavilions, Reliance Park pavilions and Sweetwater County Picnic Grounds pavilion.**

12. **Reservations will be accepted between Memorial Day and Labor Day. Special requests must be made in writing for the Board's consideration at a regular monthly meeting.**

13. **Reservation must be completed 7 days prior to the date requested. No exceptions.**